

**PUBLIC WORKS DEPARTMENT  
Seminole County Government**



**ROAD OPERATIONS & STORMWATER DIVISION**

Warehouse 101 Bush Loop Sanford FL, 32773

Phone 407-665-5321 Fax 407-665-5322

Email [lrobbins@seminolecountyfl.gov](mailto:lrobbins@seminolecountyfl.gov)

**Adopt A Road Conditions**

The Seminole County Government Adopt A Road Program is a litter reduction campaign designed to remove litter and debris from Seminole County Roads and improve the quality of the environment.

This program establishes a partnership between volunteer organizations and Seminole County Public Works by working together in the efforts of litter control along roadways.

Through an adoption, volunteers have the responsibility of picking up litter within a section of roadway that is agreed upon. Listed below are some guidelines that need to be followed.

1. Sign a permit for a minimum of one year. The length of the road may vary. The agreement will be between the Adopt A Road Coordinator and the permit holder.
2. Only approved organizations can Adopt A Road. Participants must have an approved permit application on file through the Seminole County Public Works Road Operations & Stormwater Division. Each application is subject to an approval process, acceptance is not guaranteed.
3. Commitment to clean up the adopted road at least six (6) times a year preferably every two (2) months. The first clean up is required within the first thirty (30) days after the effective date of the permit.
4. The Adopt A Road Coordinator must be notified each time the roadway is cleaned.
5. The group is responsible for furnishing adult supervision for participants who are seventeen (17) and under.
6. Litter pick up shall be done on each side of the roadway and median where applicable.
7. Each group will be required to use the litter bags provided by Seminole County. The bags are orange in color and need to be stacked near the Adopt A Road sign for pick up. It is our responsibility to pick up the bags.
8. All individual participants are required to wear safety vests provided by Seminole County.
9. All unused materials must be returned at the end of the clean up unless special provisions have been made.
10. Each group is encouraged to maintain a first-aid kit and adequate drinking water while participating in the litter clean up.
11. It is prohibited to possess or consume alcoholic beverages while on the Adopt a Road section.
12. Each group is prohibited from either subcontracting or assigning its duties and responsibilities to any other group, organization or individuals.
13. Each group is responsible for appointing a group leader to make sure all guidelines are followed.
14. The Roads & Stormwater Division does not have the right to control the group in performing the details of litter pick up from the section of the roadway adopted. The group shall act as an independent contractor during the clean up.
15. Participants are encouraged to separate and recycle appropriate materials for their benefit.

16. If the contact person makes any changes such as address or telephone, it is their responsibility to notify the Coordinator with the updated information.
17. Traffic Engineering will be responsible for installing the sign on your Adopted Road. Telephone numbers, addresses or logos are not allowed.
18. The Roads & Stormwater Division is responsible for removal of the litter bags and in unusual circumstances, large, heavy, or hazardous items.

#### Safety

1. Have water and a safety kit available at all times.
2. Wear appropriate clothing i.e. bright clothes and hard soled shoes. A safety vest is required.
3. Walk at least two feet from the pavement.
4. Horseplay is strictly forbidden.
5. Alcoholic beverages or illegal drugs are strictly forbidden.
6. Individuals are not required or expected to pick up litter on the other side of guardrails or bridges unless they have sidewalks.
7. Do not clean sections of road that do not have shoulders wide enough to insure the safety of participants.
8. Avoid construction sites.
9. Do not go down embankments to gather litter. Participants are only responsible for litter easy accessible on the shoulder.
10. Always face on coming traffic.
11. Do not squeeze, compact or overfill bags.
12. Do not pick up animal bodies, syringes or hazardous materials.
13. Pick up litter only during daylight hours.
14. The team leader of the group shall have a copy of all the information, telephone numbers and safety guide lines provided to all participants.

#### Important Telephone Numbers

1. Supplies & litter bag pick up Roads Warehouse----- 407-665-5320 or 407-665-5321  
After hours only, for litter bag pick up, leave message day or night ----- 407-665-5323
2. Dead animals (Animal Control Dispatch)----- 407-665-5110
3. Damaged traffic warning signs, hazard waste etc.  
(Non Emergency Sheriff Department) -----407-665-6650

**Linda Robbins Adopt A Road Coordinator**  
**Public Works Roads & Stormwater Warehouse**  
**101 Bush Loop**  
**Sanford Fl, 32773**  
**Operating hours Monday through Friday 7:00 am – 3:30 pm**